

## Sample Letter of Direction

Date Sent via Facsimile to Broker / Bank:  
Sent via Facsimile to Red Deer Hospice: (403) 347-4356

From: Name of Donor  
Address  
City, Prov.  
Postal Code

To: Broker or Financial Institution  
Address  
City, Prov.  
Postal Code

Dear Sir / Madame,

Please deliver \_\_\_\_\_ number of units of \_\_\_\_\_ *(name the fund)*  
(or a sufficient number of shares to value approximately \$\_\_\_\_\_ ) from my account  
\_\_\_\_\_ *(give account number)* in kind (not cash) to Neil Berg at RBC Dominion Securities  
in Red Deer, AB on or near \_\_\_\_\_ *(date)*.

RBC Dominion Securities has the following locators:

Investment Advisor: Neil Berg  
Phone: (403) 341-8889  
Fax: (403) 341-8887  
Address:

For brokerage accounts, please use the following transaction codes:  
FINS # ; QUID-GIST ; Account #

For transactions through a bank or mutual fund dealer, please use this code:

RBC Dominion Securities is the Broker for and will facilitate the transfer of these shares as a donation to Red Deer Hospice, a registered Canadian charity, with Business Registration #BN866450547RP0001, located at 99 Arnot Avenue, Red Deer, AB T4R 3S6.

I wish for my donation to be used as:

- Funding towards the operational needs of Red Deer Hospice
- Funding towards a specific piece of equipment or an item from the Hospice Wish List (as discussed with a Red Deer Hospice representative)
- Funding towards a specific program expense (as discussed with a Red Deer Hospice representative)

Sincerely,  
*Signed by donor*